

# *Sangamon Valley LEPC*

P.O. Box 2105, 2801 N. Fifth Street  
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## **AGENDA**

November 15, 2012

8:30 AM

Office of the State Fire Marshal  
1035 Stevenson Drive  
Springfield, IL 62703

*Meeting called to order by David Butt, Chairman*

*Approval of minutes from last meeting (9/20/2012)*

*Self-introductions*

*Recognition of LEPC Members*

*Welcome to Visitors*

*Old Business*

*Open Meetings Act Training at <http://foia.ilattorneygeneral.net/Default.aspx>*

*ETSD Site Addressing Project for the Sangamon County Dispatch Center*

*Independent Contractor's Report on Progress of Site Specific Planning Project*

*Project Progress*

*Chair's Comments*

*Chlorine Used for Water Disinfecting*

*Water Plants*

*Swimming Pools*

*Hazardous Material Emergency Planning (HMEP) Grant*

*FFY2012 (Performance Period Completed)*

*FFY2013 (Current Performance Period)*

*New Business*

*Hazard Vulnerability Assessment for Memorial Medical Center*

*2013 Update of Sangamon County Emergency Operations Plan*

*Winter Weather Preparedness Week in Illinois*

*Other Business*

*Other business old or new*

*Next meeting: January 17, 2013, at OSFM*

*Motion to adjourn*

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## **MINUTES OF THE SANGAMON VALLEY LEPC MEETING – November 15, 2012**

**Call to Order** - The Chair, David Butt, called the meeting to order at 8:33 am, at the State Fire Marshal's Office Auditorium, 1035 Aldai Stevenson Drive, Springfield IL 62703.

There was a quorum with 16 members present: John Brennan, Memorial Medical Center (MMC); David Butt, Sangamon County Office of Emergency Management; Larry Graf, Menard County EMS; Dean Heyen, Menard County Department of Public Health; Joe Kloba, Sangamon County 9-1-1; Tim Krell, Sangamon County Board; Mike Lopez, Sangamon County 9-1-1; Pat Metz, City Water, Light and Power; Dick Rentschler, MABAS Division 48; Louie Rogers, Riverton Area Protection District; Bill Russell, Sangamon County Rescue Squad; Jim Strutz, American Water Works; Linda Swartz, registered nurse; Diana Wade, Sangamon County Department of Public Health; Linda Wheeland, Springfield-Sangamon County Regional Planning Commission; and Gregg Williams, Springfield Police Department.

**Approval of the Minutes** - Minutes from the LEPC meeting of September 20, 2012, were distributed via e-mail prior to this meeting. A motion was made by Louie Rogers, seconded by Pat Metz and approved unanimously to accept these minutes.

**Introductions** - Self-introductions were made by the members in attendance. Three visitors were present: Matt Helms, Independent Contractor; Trevor Gaefcke, IL Air National Guard (ANG); and Kevin Wade, Menard County Rescue Squad.

### **Old Business**

Open Meeting Act (OMA) Training – The Chair read the names of the 6 members of the LEPC who have not completed the OMA one-hour online training from the Attorney General (A. Davis, B. Ousley, D. Heyen, J. Kloba, M. Eccles, and S. Luckey). Members of all public bodies in Illinois must complete OMA training before December 31, 2012. Upon receiving these minutes, the Chair is asking that these final few members without certificates complete this training at <http://foia.ilattorneygeneral.net/Default.aspx>. Please e-mail certificates of completion to the Chair.

Addressing Project for Sangamon County Dispatch Center – Mike Lopez gave us an update on this project. Our LEPC meeting on March 21, 2013, will be held at the Sangamon County Dispatch Center and the committee will have an opportunity to view the information being provided to the dispatchers. Through connections fostered by the LEPC, the Dispatch Center has developed much better addressing for the ANG base at Capitol Airport. Mike brought a map of the base to show how addresses have been assigned to individual buildings on the base.

Independent Contractor's Report on the Site Specific Planning Project – Matt Helms reported on project progress. He has completed plan updates for 23 plans since the last meeting. The annual review for AT&T's facility on Colt Road was delayed until major remodeling had been completed. Plans for Lincolnland FS and several other fertilizer dealers received their annual review in early fall, ahead of crop harvest. A number of Propane plans received their initial annual reviews. Strode Farm Services took its plan to a zoning meeting to help show facets of its operation. That was a good story to hear.

The Chair thanked Matt for how he continues to progress our planning project. For members who missed our annual meeting in September, a photo was shared showing all 95 completed site plans on display.

Chlorine Used for Water Disinfecting – Tier 2 Reports have now been filed by Curran Gardner Public Water District and Village of Illiopolis for Chlorine at their water plants. Receiving Material Data Safety Sheets (MSDS) from South Sangamon Water District (SSWD) provided information that the water disinfecting process also occurs with non-EHS chemicals such as Sodium Hypochlorite. SSWD began its plant operations this spring and will file its first Tier 2 Report in February. It stores an amount over 10,000 pounds.

With this information on Sodium Hypochlorite, we contacted Springfield Park District about the chemical it uses to disinfect its swimming pools. All 3 of its pools are treated with Sodium Hypochlorite. We requested and received MSDS for the exact product being used. It was determined that the quantity in storage is below 10,000 pounds. This review explains why swimming pool operators are not filing Tier 2 Reports. We now understand that when water is “chlorinated”, it is often disinfected with a bleach-like compound (non-EHS) and not always with pure Chlorine (an Extremely Hazardous Substance).

MSDS for both Chlorine and Sodium Hypochlorite were distributed and Pat Metz explained the information provided therein. OSHA requires facilities to have MSDS available on-site for worker safety considerations. A global standard is coming soon to present the information in a more uniform fashion. Under “Regulatory Information” each MSDS identifies whether the chemical is an Extremely Hazardous Substance.

Hazardous Materials Emergency Planning (HMEP) Grant – Our FFY2012 performance period ended with September. The full value of our grant, \$32750, was spent and claimed for. Last week, we were notified that our HMEP grant application for FFY2013 was approved in full, with an award of \$35310.

### **New Business**

Hazard Vulnerability Assessment (HVA) for MMC – John Brennan shared the results of MMC’s HVA with the LEPC. It was determined that the top hazards are information systems failures, tornadoes, communications failures, work place violence and internal floods. The Joint Commission is giving MMC its triennial review this week. Community partnership with the LEPC is an example of a planning activity that the Joint Commission desires for hospitals.

2013 Update of Sangamon County Emergency Operations Plan (EOP) – The next biennial update of the Sangamon County EOP is due in April. The annex for Mass Casualty Incidents is being shared with MMC and St. John’s Hospital for review and updating recommendations. The annex for Sheltering is similarly being shared with American Red Cross.

Winter Weather Preparedness Week – It is always observed this week – the full week before Thanksgiving. The National Weather Service office’s web-site ([www.weather.gov/ilx](http://www.weather.gov/ilx)) provides good winter weather preparedness information. All were encouraged to prepare for their families’ safety during the season ahead. Sangamon County GIS Department will again have a winter road conditions map applicable to Sangamon County highways. It is a useful tool, posted on the County’s web-site and regularly updated during times of heavy snow by the County Highway Department.

### **Other Business**

Meeting Closure – The next LEPC meeting is scheduled for 8:30 am, January 17, 2013, at the Office of the State Fire Marshal. There being no further business, a motion was made by Mike Lopez, seconded by Gregg Williams and approved unanimously to adjourn the meeting at 9:43 am.